

SHIFNAL NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 7th August 2015

1. PRESENT

Chris Raine Chair), Robert Harrop (Shifnal Town Council), Trevor Tarran, Tim Day

2. APOLOGIES

Andy Mitchell (Shifnal Town Council), Rober Vincent, Andrea McWilliams (Shropshire Council)

3. MINUTES OF THE MEETING HELD ON 10th JULY 2015

These minutes were approved.

4. POLICY ISSUES TO RAISE WITH CHRIS BOWDEN ON 18TH AUGUST.

The issues summarised in note circulated from TT was approved.

Still outstanding is the paragraph that CR to draft on the need for additional extra Care Housing. It was agreed that evidence collected from demographic data and current providers demonstrated that there was going to be an unmet need in the population in the plan period and beyond. Need to clarify with CB where this will fit in the Plan document.

5. REWRITES TO INCLUDE EVIDENCE AND FEEDBACK FROM THE CONSULTATION

Rewrites had been circulated to the group for comment.

It was noted that the dwellings figure to be used in para 2.27 Infrastructure, included those sites which were `exceptions` to the developments originally agreed in the SAMdev. This figure was 1167, including the 40 dwellings being built of the former medical site on Thomas Beddoes Phase1. This was in addition to the planned site of 178 dwellings at Thomas Beddoes Ph.1 off the Wolverhampton Road .

The new Housing design section drafted by TT was agreed, with the addition of reference to off-street car parking in the objectives.

The revision to the Green belt section was agreed and the Transport section was agreed after discussion about the funding of walkways in para 6.9 V6. CR will include TD`s Bus services rewrite in this section.

Noted that the reference to Shifnal`s deficiency in recreation space was now included in 2.35 Infrastructure and 8.3 Leisure section. Information to support designation of Local Green Spaces was being collated by CR.

Flood section was agreed and the Shifnal Flood Partnership group confirmed as name of the group now working with the Environment Agency and Shropshire Council. **RH will speak to Peter Payton re information** assembled, by his former group, following the flooding of

properties in 2007. The information needs to be brought together to inform the current work taking place to put together bids for project funding available to the Partnership group.

A new Tourism section had been circulated by BV and a copy of the Tourism Strategy and Action Plan referred to in the para. It was suggested this new section could go in Chapter 10 after Shop Front Design.

Noted that CB will need to have a copy of TT`s schedule of `Collated changes to Version 6` to make the amendments to the Master copy of the Plan document. **CR to action**

6. PREPARATION FOR PRE-SUBMISSION CONSULTATION

a) List of Statutory Consultees.

NHS England regional body to be added. TD to send the address details to RV.
Need to ask CB if the Housebuilders should be included on the list of consultees?

RH noted that there was a meeting outstanding with Lioncourt re the land for the Medical Centre, the Allotments and the Section 106 funding for Leisure activities on **the Haughton Road site. RH will speak to Cllr Staurt West about this meeting.**

b) Publicity Strategy.

CR will speak to BV re getting the leaflet drafted and speaking to the graphic designer re timescale for production of the leaflet. The leaflet will need to be circulated for start of 6-week consultation period on Monday 28th September which would end on Sunday 8th November.

c) Report for Town Council meeting on 17th September.

CR will draft the report and circulate with the agenda for the meeting on 4th September.

7. SEA/HRA SCREENING OPINION FROM SHROPSHIRE COUNCIL

Waiting to receive letter from Eddie West, Shropshire Council, who was dealing with this matter.

8. NON-POLICY ACTIONS

It was agreed that the draft schedule that had been circulated should be amended. TT offered to provide an introductory para and revised format including a description of the item.

It was agreed that during the PSC period a report on the Non-Policy Actions schedule could be drafted by the Steering Group which identified proposed actions and lead responsibility for taking this forward. This would be for consideration by the Town Council and Shifnal Forward and Shropshire Council.

It was noted that the Shifnal Place Plan would be an appropriate implementation plan for the infrastructure projects. Highways Improvements and the new medical centre were already included as the 2 `critical` priorities for Shifnal in the Place Plan.

9. ANY OTHER BUSINESS

It was noted that the location of the Town Park is shown in the outline planning application for the Thomas Beddoes Phase 2 site as specified below;

14/00062/OUT - Development Land North East of Stone Drive, Shifnal. Go to Shropshire Council Planning's page, put in the reference, click on documents and select "Amended Master Layout Plan" - you will find an indicative drawing which includes the park.

It was noted that RH was obtaining dates for a meeting with Victoria Merrill and Gemma Lawley, Shropshire Council to discuss their input to the development and implementation of the Walkways in Shifnal as part of their work on the Transport and Movement Strategy for Shifnal.

It was agreed that the report of the Analysis of the Feedback from the Consultation event on 12th June , prepared by Tim Day should be put on the website.

10. DATE OF NEXT MEETINGS

The next meeting will be held on **Tuesday 18th August at 12.00 noon** with Chris Bowden attending.

Then **Friday 4th September 10.00** to `sign off` the final draft plan for the Pre-Submission Consultation.